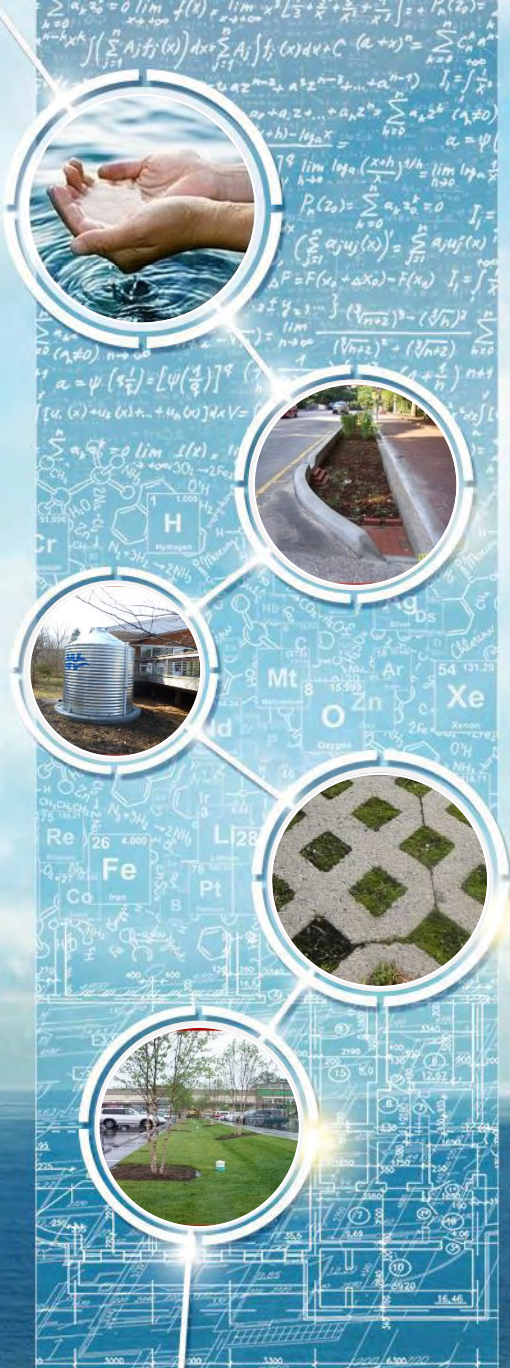




Project Close Out

April 13, 2018

Jonathan Smith, PE – Tetra Tech



Best Management Practices

- Four Key Phases to Success

1. Pre-Construction/Planning

2. Construction

3. Closeout

4. Long Term Mgmt/Maintenance

Project Close Out: What Is It?

- Formal acceptance by the municipality into BMP program
- BMP must be constructed as designed
- Final Inspection
- Acceptance of record drawings
- Release of surety if required
- Update inventory



Key Questions to Answer

- Is sufficient mechanism in place to ensure BMP is functioning correctly before acceptance?
- How are design adjustments resolved?
- Are O&M agreements in place if appropriate?*
- Are record drawings criteria clearly defined?

* O&M Manual template should consider scope of work for regular maintenance providers





Questions and Discussion

